

## Backup Configuration

<b>Document Purpose</b>	This document is presented to IDEXX Cornerstone* software customers and is intended for the individual(s) responsible for data backups. This document outlines IDEXX's recommended backup practices. It gives guidance on configuring backup programs that are not supported by IDEXX.
<b>Backup Selections</b>	<p>This section contains a list of the folders and files that IDEXX requires and recommends be backed up.</p> <p>If you are using a backup program provided by IDEXX, these folders and files will be configured or already have been configured by IDEXX. If you are using a backup program not offered or not supported by IDEXX, ensure that the following settings are configured in your backup program.</p> <p><b>Notes:</b></p> <ul style="list-style-type: none"> <li>• In this section, all files and folder paths are written without a drive letter. On your computer for example, the path may be C:\Cstone\DailyCC or C:\Idexx.</li> <li>• To configure an automatic backup, you need to set up a pre-job command that runs the Cstone\csdbback.bat file while the Cornerstone database is running. This copies the database and log into the Idexx folder, which is required for the backup to run correctly</li> <li>• On stand-alone computers prior to Cornerstone 8.3 or backup programs unable to run a pre-job command, the Cstone\cstone.db and Cstone\cstone.log files need to be backed up rather than the Idexx folder. Both the Cornerstone software and database must be closed for the backup to run in this scenario</li> </ul> <p><b>Required Cornerstone Data</b></p> <ul style="list-style-type: none"> <li>• Cstone\DailyCC</li> <li>• Cstone\Images</li> <li>• Cstone\SamQuery (may not be present)</li> <li>• Cstone\Share (excluding the Install, Logs, and Outlook subfolders)</li> <li>• Cstone\Spell</li> <li>• Program Files\IDEXX\IDEXX-PACS\Images (may not be present) or Program Files (x86)\IDEXX\IDEXX-PACS\Images (may not be present)</li> <li>• Idexx</li> </ul> <p><b>Recommended Data for Each User</b></p> <ul style="list-style-type: none"> <li>• Desktop</li> <li>• Favorites</li> <li>• Documents</li> </ul>